



Research Analyst – Latin America

The analyst will focus on collecting, processing and analyzing data on network services and pricing for the global telecommunications market with a specific focus on Latin America.

JOB SUMMARY/OVERVIEW

The Research Analyst is responsible for:

- Data gathering (generally through direct contact with industry players)
- Data management
- Development of new research contacts and maintaining existing ones at service providers
- Regular written analysis of market trends
- Promotion of TeleGeography's research at international conferences and client meetings

ESSENTIAL DUTIES/RESPONSIBILITIES

RESULTS ORIENTATION	Maintains awareness of deliverable goals and adjusts daily work priorities to meet deadlines
PLANNING/ORGANIZING	Plans, organizes and schedules in an efficient and productive manner. Keeps focus on key priorities. Effectively juggles multiple projects.
PRODUCT/SERVICE KNOWLEDGE	Thoroughly understands the features, uses, and competitive value of the organization's products/services and the conditions under which they are used.
ANALYSIS	Identifies and analyzes end user's situations or challenges, considering all relevant information. Develops solutions and strategies while considering broader impact on the customer's business.
PRODUCTION	Produces clear, precise well-organized deliverables
SELF-MANAGEMENT	Allocates one's time effectively and efficiently. Demonstrates initiative, dependability, and commitment to the job.
CUSTOMER SERVICE	Demonstrates responsiveness and timeliness to customer needs. Relates to customers in an approachable, courteous and reliable manner.
DETAIL ORIENTATION	Demonstrates a concern for all aspects of the job by accurately checking tasks, processes and deliverables
ABILITY TO TRAVEL	Is able to meet business travel requirements for assigned geographical area. Has the flexibility to accommodate changes in travel requirements.

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OTHER KNOWLEDGE, SKILLS AND ABILITIES

- Excellent academic background. Graduate-level academic experience is a significant advantage, but not a prerequisite.
- Intellectual curiosity. We seek to hire individuals who are unafraid to jump into new fields of study and are interested in international markets.
- Outstanding writing and analytical skills with an ability to meet tight deadlines.
- Entrepreneurial spirit. An interest in developing new ideas and creating new relationships to expand business opportunities.
- Quantitative/database experience. Proficiency in Excel or other data analysis platforms is a strong differentiator.
- A demonstrated commitment to high professional ethical standards and a diverse workplace.
- Comfort with foreign languages, particularly Spanish and/or Portuguese. The analyst position will entail frequent exchanges with companies in Latin America.
- Ability to communicate with employees at all levels of the organization.
- Must be able to work in U.S. without sponsorship.

JOB REQUIREMENTS AND QUALIFICATIONS

EDUCATION

BA/BS or equivalent work experience

NEXT STEPS

TeleGeography offers a competitive salary and collegial atmosphere. If you're ready to put your research skills and industry knowledge to work in a growing, well-respected boutique research firm, we want to hear from you. Send your resume and cover letter to rschult@telegeography.com.

Please Note: PriMetrica, Inc. reserves the right to change or modify job duties and assignments at any time. The above job description is not all encompassing. Position functions and qualifications may vary depending on business necessity.

Manager

Date: _____

Employee

Date: _____

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